

# 70-178

## Microsoft

### *Microsoft Project 2010, Managing Projects*

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<b>Exam Name:</b>	<b>Microsoft Project 2010, Managing Projects</b>	<b>Exam Code:</b>	<b>70-178</b>
<b>Exam Type:</b>	<b>Microsoft</b>	<b>Total Questions:</b>	<b>50</b>
<b>Certification:</b>	<b>Microsoft Certified Technology Specialist (MCTS)</b>		

**Question: 1**

You work as a Project Manager at ABC.com. You are using Microsoft Project Professional 2010 to manage a project.

You notice that a section of the project is located in the wrong phase. The section includes a summary task that contains eight subtasks and two milestones. You need to move the section complete with the summary tasks and milestones to a different project phase. You want the Work Breakdown Structure (WBS) numbering to be updated to match the destination phase.

Which of the following actions should you take?

- A. You should select the summary task and select Change Working Time on the Project ribbon.
- B. You should select the summary task and modify the start and finish dates.
- C. You should open the properties of the summary task, select the Advanced tab and configure the WBS code.
- D. You should select the section including the summary task and milestones and click the Move task option.
- E. You should select the summary task and drag it to the correct phase.

**Answer: B**

**Question: 2**

Your work at ABC.com includes management of projects using Microsoft Project Professional 2010. You have several tasks in your project schedule. The tasks are a mix of active and inactive tasks that are automatically or manually scheduled. Some tasks are summary tasks that include subtasks. The tasks are listed using different text colors and fonts including bold, underline and strikethrough fonts.

A new member of the project team uses Microsoft Office Project Professional 2007. He asks you to save the project as a Project 2007 project until his version of Project is upgraded to 2010.

As a result of some features of the task list not being compatible with Project 2007, you would like to complete the task without creating any new milestones.

Which of the following actions should you take?

- A. You should alter all the tasks to be Manually Scheduled tasks.
- B. You should alter all the tasks to be Auto Scheduled tasks.
- C. You should alter the font of all tasks listed with a strikethrough font.
- D. You should alter the font of all tasks listed with a bold font.

**Answer: C**

**Question: 3**

You work as a Project Manager at ABC.com. You are using Microsoft Project Professional 2010 to manage multiple projects.

Some resources are shared and work is distributed between the projects. You have received instructions to modify the workload for some of the shared resources.

Which two of the following actions should you take? (Choose two.)

- A. You should consider inserting the existing project schedules into a blank project as subprojects.
- B. You should consider select the Links Between Projects option.
- C. You should consider opening each existing project schedule and select the shared resource pool.
- D. You should consider enabling the Load Summary Resource Assignments option.
- E. You should consider selecting the Level Resource function and select the required resources.
- F. You should consider selecting the Level All function.

**Answer: A, E**

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**Question: 4**

Your work at ABC.com includes management of projects using Microsoft Project Professional 2010. You are working on a Software System Development project. You have a task named Business Requirements Definition that is scheduled to be completed by 20th July. The constraint type for all tasks listed in the project schedule is configured as "As Soon As Possible". The project team members inform you that the Business Requirements Definition task will be completed by 15th July. You want the default Gantt chart to show 20th July as the completion date instead of 15th July. Which of the following actions should you take?

- A. Open the task information window and enter 20th July in the Constraint date field.
- B. Open the task information window and enter 20th July in the Deadline date field.
- C. Open the task information window and select the Fixed Units option in the Task Type field.
- D. Open the task information window and enter 20th July in the Finish date field.

**Answer: B**

**Question: 5**

You work as a Project Manager at ABC.com. You are using Microsoft Project Professional 2010 to manage a new project. The project will be divided into five major phases. The time that each phase will take is still being calculated but the entire project needs to be completed within 6 months. How should you configure the project to indicate that the entire duration will be 180 days?

- A. You should configure five summary tasks each with a duration of 36 days.
- B. You should set the Status Date to 180 days into the future.
- C. You should enter the project timescale in the project calendar.
- D. You should create a single summary task with the manually scheduled option.

**Answer: C**

**Question: 6**

You work as a Project Manager at ABC.com. You are using Microsoft Project Professional 2010 to manage a new project. The resources in the project work from 6pm to 10pm four days a week from Monday through Thursday. You have been instructed to create a new default calendar for the project so that the working hours of the part-time resources are reflected. Which of the following actions should you take?

- A. You should modify the Standard calendar then select the Update Project option.
- B. You should navigate to the Change Working Time window and click Create New Calendar. Then change the calendar type in the Project Options dialog box.
- C. You should change the calendar type to part-time in the Project Options dialog box.
- D. You should navigate to the Change Working Time window and change the calendar type to part-time.

**Answer: B**

**Question: 7**

Your work at ABC.com includes management of projects using Microsoft Project Professional

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